

MARCH 8, 2023

The Brookston Town Council met in regular session with Pres. Butz by phone and CM Thomas absent.

Minutes of the previous meeting were read and approved. CM Hasser made a motion to approve minutes. Second was made by CM Girard. Motion carried.

Bills were examined on the Payable Voucher Form. CM Girard moved to pay the bills listed on the Accounts Payable Voucher Register. Second was made by CM Hasser. The bills totaling \$127,622.01 unanimously approved.

Old Business: None

New Business:

Resolution for Brookston Town Council Concerning Funding and Maintenance of the New Fire Station. CM Girard asked if need to sign resolution again in 2026. Pres. Butz said yes, in case over the years if notice of any changes to be added. CM Hasser mentioned also in case EMS decides to pull out. VP North asked fire Chief Jason if he reviewed the resolution. Fire Chief Jason looked at the proposal and said the 2021-2026 was for the ambulance service not fire department. He had the first resolution for the Town. He didn't receive the second resolution with his name on it. Pres. Butz said he sent it to him and Clerk-Treasurer. CM Girard made a motion to approve Resolution #1-2023, Brookston Town Council Concerning Funding and Maintenance of the New Fire Station. Second by CM Hasser. Discussion on what percentages for utilities. Fire Chief asked if water will be metered. Council said yes. VP North asked Fire Chief Jason how many runs normally. Town runs around 13 and Township runs around 87. CM Girard made a motion to approve Resolution #2-2023, same resolution as #1-2023 to add attachment that Town pays 30% of all utilities along with agreement and Township pays 70% of all utilities plus minimum sewer charge. Second by CM Hasser. Motion unanimous. Fire Chief Jason could not sign Resolution #2-2023 tonight for he needs to present it to the fire board for approval. Fire Chief Jason said he should have it done in 2-3 days. Pres. Butz would like to award the bid for new fire station at next meeting and sign contract. Anymore donations for building need to be given to Town Hall for deposit.

Clerk-Treasurer presented Ordinance #1 amending The Utility Service Surcharge for the Services Rendered By the Town Of Brookston Water Utility. This is for a \$3.00 increase. This is first reading. CM Hasser made a motion to approve Ordinance #1-2023 as presented. Second by CM Girard. Motion unanimous.

Emmett announced well motor has more damage and would not be able to rebuild and will need to purchase a new motor. Labor, motor and pump head cost is \$11,434.00. Right now down to one pump. Waiting for new motor to come in and once it does and it's put in then will do a flow test. Generally there are 2 pumps that are tested and while they are already here will run the other also. VP North asked if there is a backup plan if the working pump goes out. Superintendent Emmett said he would have to call Ortman to come in to help.

CM Girard presented the dog waste stations. 5 stations would cost \$1098.00. CM Hasser made a motion to approve the 5 waste stations. Second by VP Hasser. Motion unanimous. Clerk-Treasurer to place the order.

Pres. Butz asked Eng. Ken to draw up master plan on streets needing to be done. Looking at Grant the Town can apply for in July. Council Members can check which streets they would like to add. CM Hasser asked if Eng. Ken will give information on streets that will need new water mains put in for they will not get added and this will help with decision on what streets they can add.

Terry LaOrange reports: The Cost of Service Study from entities he has sent to is due this month. He has spoken to 2 entities that are sending in their quote. He knows one has tried to send in and address keeps saying location is W. 3rd and it is E. 3rd. waiting to hear from the 3rd entity on sending in their quote. Needs to be turned in by the 15th of March.

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CM Girard presented 3 quote options on 10 benches. CM Hasser made a motion to approve option of 5,946.10, Arlington benches. Second by CM Girard. Motion unanimous. Clerk-Treasurer will place the order.

CM Girard presented the quotes for Christmas Lights for poles she and Clerk-Treasurer have worked on. Need 16 decorations. Had 5 different designs. Quantity of 3 on 4 designs and quantity of 4 on one design. Changed 4 halo's to 3 and 3 zig zag tree to 4. Total was 6,712.00 before the change. CM Girard made a motion to order the Christmas Lights with the change. Second by CM Hasser. Motion unanimous. Clerk-Treasurer will order tomorrow with new change.

Supt. Emmett reports: all the rain we received had no by pass. REMC installed the prop pole by the senior housing. Replaced 2 poles on Mills and Davis St. N. of 8th St. today. Having more issues with the handhelds for meter readings. They are around 15 years old. Truck mount is compatible to what meters Town has is around \$15,000.00 and receiver around \$6,200.00. CM Hasser asked if truck mount is permanently attached. Supt. Emmett said no it can be moved. VP North thought Eng. Ken was going to add new meter reading equipment in the water project. Wastewater F1 flow meter kept freezing up in December last year and causing this to get inaccurate reads. Sensor is bad and cost to replace is \$1700.00.

Fire Chief Jason reports: none

Eng. Ken reports: none

Marshal Yeoman reports: Patrolled 476 miles; 1 case report; 1 traffic complaint; 3 traffic warnings; 3 traffic stops; 2 criminal case follow-ups; 1 criminal history invest; 1 gun permit; 7 other police services. VP North asked how things going. Marshall Yeoman says it's going. Asked a couple people if interested in working for Town and no word back.

Roger Stevens, resident on Wood St lives next to Mark Thomas present asking if Town would put a surface drain in to attach to the one at Marks house to keep the road water from flooding his yard. Town said yes. Pres. Butz said Supt. Emmett should have brought this to the Councils attention before now.

Clerk-Treasurer announced SBOA auditors here doing a 5 year audit. 2018-2022.

Pres. Butz said for Clerk-Treasurer and Fire Chief Jason to meet on getting the yearly contract signed and resolution #2-2023 signed.

Fire Chief Jason asked Clerk-Treasurer for a letter asking for the \$125,000.00 for them to keep with their records in case they get audited. Clerk-Treasurer will draw one up.

There being no further business, Meeting to be adjourned.

Pres.

Clerk-Treasurer